



Town of Medway, MA
Community and Economic Development Department
LAND DISTURBANCE PERMIT APPLICATION

INSTRUCTIONS TO APPLICANT/OWNER

This Application is made pursuant to the *Medway General Bylaws – ARTICLE XXVI - Stormwater Management and Land Disturbance*. The Bylaw is posted at:

https://storage.googleapis.com/juniper-media-library/117/2025/07/sw_bylaw_voted_nov.13.2023_tm_final_for_posting.pdf

Depending on the scope and location of the planned land disturbance and what other permits are required, this application shall be acted upon by the Medway Conservation Commission, the Medway Planning and Economic Development Board, or the Department's Administrative Team.

This application must be filed at the same time as the associated land use permit applications are filed with the Conservation Commission and/or the Planning and Economic Development Board.

The Town's Engineering Consultant may be asked to review the Application and associated plans and provide a review letter. A copy of any review letter will be provided to you.

You and/or your duly authorized Agent/Designated Representative are expected to attend the Board or Commission meetings at which your Application will be considered to answer any questions and/or submit such additional information as the Board or Commission may request.

Your absence at the hearings may result in a delay in review and action.

Please see APPENDIX at the end of this form for definitions of key terms used throughout this application form.

_____, 20____

APPLICANT INFORMATION

Applicant's Name: Town of Medway

Mailing Address: 155 Village Street

Medway, MA 02053

Name of Primary Contact: Peter Pelletier

Telephone: Office: 508-533-3275 Cell: [REDACTED]

Email address: ppelletier@medwayma.gov

☐ Please check here if the Applicant is the equitable owner (*purchaser on a purchase and sales agreement.*)

SITE INFORMATION

Location Address: 45 Holliston Street

The land shown on the plan is shown on Medway Assessor's Map # 49 as Parcel(s) # 056

Total Acreage of Land Area: 28.86

Description of Property and Existing Conditions (or provide and reference an existing conditions plan): _____

Medway Zoning District Classification: AR-II

Current Use of Property: Medway Middle School which includes the building, athletic fields, and parking lots.

Site presently includes the following EXISTING stormwater management components. Check all that apply.

- ☐ Surface stormwater basin (detention, retention, rain garden)
- ☐ Sub-surface detention or infiltration systems (e.g. Cultec, Stormceptor units)
- ☒ Roof drains
- ☒ Perimeter drains discharging to: Holliston Street
- ☒ Previously approved stormwater connection to the Medway MS4. (Provide documentation of such approval from the Medway Department of Public Works)
- ☐ Unauthorized and/or Illicit stormwater connection to the Medway MS4. (Identify location and describe type of connection): _____
- ☐ Unauthorized illicit discharge to the Medway MS4. (Identify location of discharge and describe what is being discharged.): _____
- ☐ Other (Please describe) _____

NOTE – All of the above listed existing stormwater management components must be shown on the Erosion and Sediment Control Plan to be submitted with this application.

PROPOSED DEVELOPMENT PROJECT INFORMATION

Provide a description of the proposed project that will result in a land disturbance. Attach an additional sheet if needed: Incorporating stormwater control measures and paving the gravel parking lot.

Type of Project - Check all that apply. NOTE - A project may include both New Development & Redevelopment.

New Development (See definition in Appendix)	Redevelopment (See definition in Appendix)
☐ Single family dwelling	☐ Single family dwelling expansion
☐ Residential Subdivision (# of lots ____)	
☐ Two family dwelling	☐ Two family dwelling expansion
☐ Multi-family development	☐ Multi-family development expansion
☐ Commercial, industrial, office development	☐ Commercial, industrial, office development expansion
☐ Site improvements (e.g., pool, patio, athletic court, landscaping, parking, etc.)	☐ Site improvements (e.g. pool, patio, athletic court, landscaping, parking, etc.)
☐ Grading and/or site work without a building or structure	☒ Grading and/or site work without a building or structure
☐ Accessory structure(s) (e.g., garage, barn, pavilion, storage facility, accessory family dwelling unit, etc.)	☐ Accessory structure(s) (e.g. garage, barn, pavilion, storage facility, accessory family dwelling unit, etc.)

Estimated Total Size of Land Disturbance (ft²) (Limit of Work): 68,650ft².

Area (ft²) of Impervious Surface (building footprint(s), pavement, parking, roofs, decks, patios, etc.). Complete table below.

Existing Impervious Surface Area (ft ²)	Proposed Additional Impervious Surface Area (ft ²)	Total Proposed Impervious Surface Area (ft ²) Post Construction
393,782ft ²	0ft ²	393,782ft ²

Have you or will you apply for any of the following other permits for this project? Attach a copy of any permits received to date for this project.

Planning & Economic Development Board	Conservation Commission	Zoning Board of Appeals	Department of Public Works
☐ Subdivision	☐ ORAD (Order of Resource Area Delineation)	☐ Special Permit	☒ MS4 Connection and Discharge Permit
☒ Site Plan	☐ RDA (Request for Determination of Applicability)	☐ Variance	
☒ Special Permit	☐ Notice of Intent/Order of Conditions	☐ Comprehensive Permit (40B)	

NOTE - Please attach copies of any of the above permits already received to this application.

EROSION AND SEDIMENT CONTROL PLAN INFORMATION — To be prepared in accordance with Medway General Bylaws, ARTICLE XXVI, Section 26.5.6. The plan must show all existing stormwater management facilities.

Development Name: Medway Middle School
Plan Title: Medway Middle School Green Stormwater Infrastructure
Plan Date: 8/30/2024
Prepared by:
Name: Scott Salvucci
Firm: Woodard & Curran
Phone #: [REDACTED] Email: [REDACTED]

PROPERTY OWNER INFORMATION (if not applicant)

Property Owner's Name: Town of Medway
Mailing Address: 155 Village Street
Medway MA 02053
Primary Contact: Michael E. Boynton
Telephone: Office: 508-533-3200 Cell: [REDACTED]
Email address: mboynton@medwayma.gov

The owner's title to the land that is the subject matter of this application is derived under deed from: Daniel Malloy to Town of Medway
dated 07/30/1959 and recorded in Norfolk County Registry of Deeds,
Book 3747 Page 537-540 or Land Court Certificate of Title Number _____,
Land Court Case Number _____, registered in the Norfolk County Land Registry District
Volume _____, Page(s) _____.

CONSULTANT & DESIGNATED REPRESENTATIVE INFORMATION

ENGINEER

Name of Firm: Woodard & Curran
Mailing Address: 138 River Road, Suite 212
Andover, MA 01810
Primary Contact: Scott Salvucci
Telephone: Office: [REDACTED] Cell: [REDACTED]
Email address: [REDACTED]
Registered P.E. License #: 52343

SURVEYOR

Name of Firm: Guerriere & Hanlon
Mailing Address: 55 West Street
Franklin, MA 02038
Primary Contact: Robert E. Constantine, II
Telephone: Office: [REDACTED] Cell: [REDACTED]
Email Address: [REDACTED]
Registered P.L.S. License #: 49611

WETLANDS SCIENTIST

Name of Firm: _____
Mailing Address: _____

Primary Contact: _____
Telephone: Office: _____ Cell: _____
Email Address: _____

DESIGNATED REPRESENTATIVE (if not applicant)

Name of Firm: _____
Mailing Address: _____

Telephone: Office: _____ Cell: _____
Email address: _____

SIGNATURES

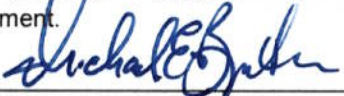
The undersigned, being the Applicant for approval of a Land Disturbance Permit, herewith submits this application to the Medway Community and Economic Development Department. I certify, under the pains and penalties of perjury, that the information contained in this application is a true, complete and accurate representation of the facts regarding the property and proposed development under consideration.

(If applicable, I hereby authorize _____ to serve as my Agent/Designated Representative to represent my interests before the Medway Community and Economic Development Department with respect to this application.)

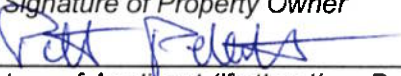
In submitting this application, I authorize Town staff, its consultants and agents, and members of the Conservation Commission and Planning and Economic Development Board to enter the subject property to access the site during the plan review, permitting and enforcement process.

I understand that pursuant to MGL. c.44, s. 53G, the Department, Board and Commission may retain outside professional consultants to review this application and that I am responsible for the costs associated with such reviews.

I understand that Town staff, its consultants and agents, and members of the Commission and Board may request additional information which I am responsible for providing to assist them in reviewing the proposed development.



Signature of Property Owner



Signature of Applicant (if other than Property Owner)

Signature of Agent/Designated Representative



Date



Date

Date

